

## **Symmes Advisory Committee Public Use Working Group**

Meeting Minutes, 18 February 2002,  
Jefferson Cutter House

**Attending:** Harris Band, Greg Blass, Steve Frigand, Ellen Kushner, Ryan Lawlor  
(Representative from Outreach Group), Ann LeRoy, Brian Rehrig (Chair)

**Not Attending:** Elisabeth Carr-Jones, Suzi Lubar, Jim Marzilli, Linda Privitera (Vice Chair),  
Sue Sheffler, Denis Sullivan

The meeting was called to order at 7:30 PM.

### **Approve minutes of prior meeting**

The minutes of the 04 February, 2001 meeting of the Symmes Advisory Committee (SAC)  
Public Use Working Group were approved with the following clarification:

Steve Frigand noted that the advantage of an on-line survey was one of accelerated response time, rather than decreased cost. The results of an on-line survey could be available 5-6 weeks faster than a mail only survey, as the results would automatically be tabulated as individuals complete the survey.

Brian Rehrig noted that a mail survey would need to be available to those who would prefer that option.

### **Contact List**

Brian Rehrig has forwarded Open Space Contacts to Ellen Kushner. Elisabeth Carr-Jones to be contacted regarding Social Services Contacts. Suzi Lubar to be contacted regarding addition of daycare centers and association of family daycare providers.

### **RFP**

Brian Rehrig noted that the RFP reviewed by the Public Use Working Group members is an incomplete draft. It is missing a Timetable; Deliverables; and an explanation of the Symmes Advisory Committee & its working groups and their role in the process. The remaining sections will be added by February 21, 2002.

A discussion about whether the development process would be best served with a single lead consultant or by phasing and dividing the work. There was agreement that one person should head the process. This would ensure good coordination, lack of redundancy and appropriate delegation of tasks.

Harris Band noted that the head consultant needs to be a leader with vision, who will not simply summarize the information gathered, but will "stir the pot".

### **Test and Revise Criteria for Use Evaluation**

Steve Frigand devised a matrix to test the Criteria for Use Evaluation. Alternate Public Uses examples evaluated:

1. Performing Arts Center (Theater)
2. Sciences & Technology Environmental Center
3. Outdoor Pool

4. Community Center (Recreation: Indoor pool, basketball court, medical rehab)
5. Columbarium
6. Scenic Overview Park
7. Hiking Trails
8. Playground/Athletic Fields

It was determined that some of the Criteria could be considered subjective, as there was disagreement in the evaluations. These Criteria need to be clear to all.

### **Outreach Group Attendance at use group meetings**

Ryan Lawler, a member of the Outreach Group was in attendance.

### **Next Meetings**

The next meetings will be held on Monday, 4 March; Monday 18 March; and Monday, 1 April

### **Handouts**

18 February Agenda

4 February Meeting Minutes

Meeting was adjourned at 9:30 PM.