

**Symmes Advisory Committee Public Use Working Group
Meeting Minutes, 18 March 2002
Jefferson Cutter House**

Attending: Harris Band, Greg Blass, Elisabeth Carr-Jones, Steve Frigand, Ellen Kushner, Ann LeRoy, Ryan Lawlor (Outreach Working Group), Suzi Lubar, Brian Rehrig (Chair)

Not Attending: Jim Marzilli, Linda Privitera (Vice Chair), Sue Sheffler, Denis Sullivan

The meeting was called to order at 7:15 PM.

Minutes of prior meeting

The minutes of the 4 March 2002 meeting of the Symmes Advisory Committee (SAC) Public Use Working Group were approved.

Working Group Membership

The Group discussed the possibility of expanding its membership and questioned what, if anything, could be done about its inactive members. It was agreed that others interested in public uses for the Symmes site are welcome to become members of the Working Group.

Status of Planning RFP

Brian Rehrig reported that the Committee's work on the Request For Proposals for professional consultants was continuing, and that the Financial Analysis Working Group would be meeting later in the week to further refine the document. Brian also reported that approval by the Committee was expected soon, and that the latest draft of the RFP was currently posted on the SAC web site.

Criteria for Use Evaluation

Steve Frigand presented the modifications to the Criteria for Use Evaluation from the previous Working Group meeting. The Group agreed on a few additional modifications to the Criteria's Need and Fit categories, and then began its study of the Feasibility category. As in the previous meeting, results from the Group's evaluation of real public uses were studied to determine where disagreements might suggest modifications to the criteria. As a result, two of the criteria in the Feasibility category were modified by the Group.

The Working Group then began the process of weighting both the categories and the individual criterion within the categories. After Group members voiced their opinions about the relative importance of the categories, each distributed a total of 30 points among the three categories. The results were calculated and a similar process was used to evaluate the criterion within each category. Steve Frigand agreed to update the Criteria for a final discussion at the Working Group's next meeting.

Next Meeting

The next meeting of the Symmes Public Use Working Group was set for 7:00 PM on Monday, 1 April 2002 at the Arlington Senior Center.

The meeting adjourned at 9:20 PM.

Handouts

18 March 2002 Meeting Agenda, 4 March 2002 Meeting Minutes, Symmes Public Use Trial Exercise-Notes 3/3/02