

Symmes Advisory Committee Public Use Working Group Meeting Minutes, 28 May 2002 Jefferson Cutter House

Attending: Elisabeth Carr-Jones, Ann LeRoy, Steve Frigand, Ellen Kushner, Deborah O'Donnell, Brian Rehrig (Chair)

Not Attending: Harris Band, Greg Blass, Suzi Lubar, Jim Marzilli, Linda Privitera, Sue Sheffler, Denis Sullivan

The meeting was called to order at 7:20 PM.

Meeting Minutes

Elisabeth Carr-Jones presented the minutes of the 23 April and 7 May 2002 meetings of the Symmes Advisory Committee (SAC) Public Use Working Group. The minutes were approved as presented.

Response to RFP

Brian Rehrig reported that the town had received nine proposals in response to its Request For Proposals for Symmes consultant teams. Brian summarized the selection process: at the SAC meeting of 16 May the Committee eliminated four of the proposals and recommended two consultant teams for interviews, at the ARB meeting of 20 May the Board added two consultant teams to the SAC list, and at the SAC meeting of 23 May the Committee voted to confirm the ARB's short list of four consultant teams for interviews.

Brian announced that the interviews will be held at Symmes Hospital on the evenings of Wednesday 5 June and Thursday 6 June 2002, with two consultant teams presenting each night. After each evening's interviews, the SAC and ARB will meet jointly to discuss their impressions of the consultant teams. Brian encouraged Working Group members to attend and participate in the interviews. He also requested that Group members submit questions to him by 30 May for the SAC and ARB interviewers to ask the consultant teams.

Survey Results

Elisabeth Carr-Jones updated the Working Group on the Symmes survey. She reported that the survey has been tabulated by the Community Outreach Working Group and a press release of the results has been prepared. Elisabeth agreed to e-mail the press release and a fact sheet prepared by Cindy Friedman to the Working Group members.

Consultant Team Integration

Members of the Working Group expressed the desire to meet with the consultant team, as soon as possible after their selection. It was determined that the Criteria for Use Evaluation should be presented to the consultant team early in their involvement with the Symmes project. Brian Rehrig encouraged everyone to attend the kickoff All Hands Meeting of the SAC and ARB on Thursday 27 June to meet the selected consultant team and discuss the future of the Symmes project.

The meeting adjourned at 8:40 PM.

Handouts

28 May 2002 Meeting Agenda, Public Use Working Group meeting minutes for 23 April and 7 May 2002.