

## **Symmes Advisory Committee Public Use Working Group Meeting Minutes, 23 April 2002 Jefferson Cutter House**

**Attending:** Harris Band, Elisabeth Carr-Jones, Steve Frigand, Ellen Kushner, Ann LeRoy, Suzi Lubar, Deborah O'Donnell, Brian Rehrig (Chair)

**Not Attending:** Greg Blass, Jim Marzilli, Linda Privitera, Sue Sheffler, Denis Sullivan

The meeting was called to order at 7:15 PM.

### **Meeting Minutes**

Elisabeth Carr-Jones presented the minutes of the 18 March 2002 and 1 April 2002 meetings of the Symmes Advisory Committee (SAC) Public Use Working Group. The minutes were approved as presented.

### **Status of Acquisition and RFP**

Brian Rehrig reported that the closing on the Symmes property was held the previous week and that the Town had floated bond anticipation notes totaling \$8 million. Brian also reported that the RFP for professional consultants had been released, following its approval by the SAC and the Arlington Redevelopment Board (ARB). Interest in the RFP, which is available for viewing on the SAC web site, has been high according to Director of Planning Alan McClennen.

### **Criteria for Use Evaluation**

Steve Frigand presented a draft overview of the Criteria for Use Evaluation for public use projects. The overview contained four written sections: Purpose of Creating Criteria, Results of Our Work, Process Overview and Next Steps. Also included was an updated version of the Alternative Public Use matrix. The Working Group reviewed the overview materials and discussed how the criteria should be presented, and eventually used, in the overall context of the Symmes project.

There was accord among the Working Group that the Criteria would initially be presented to the SAC for comment and approval, and used as a screening tool to narrow the field of potential public uses compiled from the survey. The Criteria might also be used to evaluate public use packages produced by the Working Group relating to other use scenarios for the Symmes site. After discussing minor modifications to the overview, Steve Frigand agreed to update the document for presentation to the SAC.

### **Public Use Contact List**

Ellen Kushner presented the latest version of the contact list of organizations and opinion leaders related to public uses. It was noted that social, civic and cultural organizations were not included in the list. The Group determined that these organizations should be added. Suzi Lubar volunteered to compile the information and send it to Ellen for addition to the list. Brian Rehrig volunteered to act as a liaison to coordinate the contact list efforts of the Public Use and Community Outreach Working Groups.

### **Next Meeting**

The next meeting of the Symmes Public Use Working Group was set for 7:00 PM on Tuesday, 7 May 2002 at a location to be determined.

The meeting adjourned at 9:19 PM.

### **Handouts**

23 April 2002 Meeting Agenda, 18 March 2002 Meeting Minutes, 1 April 2002 Meeting Minutes, Symmes Public Use Criteria Overview, Symmes Public Use Working Group Contact List